



Titus County  
Training & Travel Authorization Form

Auditor Office  
NOV 02 2015  
Received

Person requesting training: Al Riddle, Mike Fields, Phillip Hinton, Jimmy Parker

Job Title: Commissioners for Pct. 1, 2, 3, and 4

Date of request: (Must be 30 days prior to training) November 2, 2015


1. Title of conference, seminar or training School for County Commissioners' Courts
2. Destination/location of training Texas A&M AgriLife Extension Conference Services, College Station, Texas
3. Is training Mandatory  or optional  ?
4. Dates of training: February 16, 2016 to February 18, 2016
5. Dates of actual travel: \_\_\_\_\_
6. Cost of Registration. \$ 225.00 each (**\$900.00 total for all 4 Commissioners registration for school.) Texas A&M will send an invoice.**)
7. Total cost of meals (\$\_\_\_\_\_ per day): \$\_\_\_\_\_
8. Total Cost of Hotel/Motel accommodations \$ 0.00
9. Will you travel by carpooling or by your personal vehicle? \_\_\_\_\_  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \_\_\_\_\_ or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. (**Texas A&M AgriLife Extension will send an invoice for \$900.00 for school registrations. Each Commissioner will turn in their Travel and Hotel information.**)

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

**Submitted by Carolyn 11-2-15**

Elected Official: \_\_\_\_\_

Date: \_\_\_\_\_

  
\_\_\_\_\_  
County Judge

11-9-15  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 3

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 4

\_\_\_\_\_  
Date

Titus County  
Training & Travel Authorization Form

Auditor Office  
NOV 09 2015  
Received

Person requesting training: Jimmy Parker  
Job Title: Commissioner PCT 4  
Date of request: (Must be 30 days prior to training) 11/9/15

1. Title of conference, seminar or training V. G. Young Institute of County Governments
2. Destination/location of training College Station, Tx.
3. Is training mandatory yes or optional ?
4. Dates of training: 2/16/16 to 2/18/16
5. Dates of actual travel: 2/15/16 & 2/18/16
6. Cost of Registration: \$ → Reg. paid by invoice with all 4 Comm's.
7. Total cost of meals (\$40.00 per day): \$ 140.00
8. Total cost of hotel/motel accommodations: \$ 386.14
9. Will you travel by carpooling or by your personal vehicle? Personal  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \$ 269.10 or the approximate total miles to be claimed 468
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 795.24

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Jimmy Parker Date: 11/9/15

Bla County Judge Date: 11-9-15

\_\_\_\_\_  
Commissioner, Precinct 1 Date

\_\_\_\_\_  
Commissioner, Precinct 2 Date

\_\_\_\_\_  
Commissioner, Precinct 3 Date

\_\_\_\_\_  
Commissioner, Precinct 4 Date